

MORALE, WELFARE & RECREATION DEPARTMENT
JOB OPPORTUNITY
COMPETITIVE VACANCY ANNOUNCEMENT

ALL INTERESTED APPLICANTS SHOULD MAIL OR FAX

SF-171, OF 612 or RESUME TO:

MORALE, WELFARE & RECREATION DEPARTMENT
NAVAL SUPPORT ACTIVITY WASHINGTON
NAVAL DISTRICT WASHINGTON ANACOSTIA ANNEX
2770 ENTERPRISE WAY, S.W., SUITE 106
WASHINGTON, D.C. 20373-5823
TEL. # (202) 433-0804
FAX # (202) 433-5045

POSITION: EDUCATION AIDE I
CC 1702 – 02/03
FLEX POSITION

ANNOUNCEMENT #: 02-002

SALARY: \$8.86 - \$10.86 HR.

OPENING DATE: 06 JAN 02
CLOSING DATE: Continuous

LOCATION: CHILD DEVELOPMENT CENTER, NAVAL SUPPORT ACTIVITY
WASHINGTON, WASHINGTON, D.C.

AREA OF CONSIDERATION: All qualified applicants within commuting distance of Naval Support Activity Washington, Washington, D.C.

BRIEF DESCRIPTION OF DUTIES:

The incumbent ensures the care provided is in compliance with child development standards as outlined in applicable regulations. Assists in planning and conducting an effective child development program to meet the physical, social, emotional, and intellectual need of each child based upon stated goals and a curriculum plan provided by the supervisor. Arranges room and play material to accommodate the daily schedule. Helps create adult-made games and play materials. Conducts daily health check of children. Participates in conferences with parents and supervisors.

QUALIFICATIONS:

Must be a High School Graduate and a copy of High School Diploma is required upon submission of the application or resume. Knowledge of basic child development practices is required. Must be able to complete the course training. Must be neat, well groomed, and able to meet and pleasantly deal with other employees and customers.

"The Department of the Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation or any other non-merit factor. Reasonable accommodations will be made for qualified applicants or employees with disabilities. The decision on granting reasonable accommodation will be on a case-by-case basis."